**CALDWELL LAKE GEORGE LIBRARY BOARD OF TRUSTEES MINUTES, SEPTEMBER 2018**

Present : P Meader, M Mannix, D Smith B Durkish, N Stannard, M Seeger, L Cocozza, J Loonan, T Earl, C Dybas

Absent : K Serlin

Minutes of 6-15-18: MOTION to accept ( Mona Debbie)

Treasurer's report :     chkg. act..      $3164.15

                                   savg.  act.       $41,413.60

                                  6 mo. CD         $15,000.

Donations                                          $100.  Stafford  program

                                                          $25.     Parker Memorial

                                                          $100. Mayor Blaise

LLSA                                                $1418.  Annual Grant

TD money market fund raising act.  $ 23,159.34         Discussed possible CD

MOTION : to accept treasurer's report  (Mona Margy)

Budget 2019 :  increase program to $5000., buy more large print books and audio books.

Directors report : most stats continue to rise with a slow down in August. Program attendance very good especially children's. Discussed concentrating on children's programs for 2019 summer.( Repeating Robots, Seagle Music Colony program, Tang Art program, possible children's author program .)

Upcoming events : 10-3 Underground Railroad,  10-11 "Slime" workshop for teens, 11-1 Teen Poetry,  12-11 PJ Holiday Storytime @ St. James with Santa.

Eliminate ESL next summer (vey poorly attended) and Teen Art for Teen Center kids ( spotty attendance)

Discussed possible kids movies/ Legos/crafts on Sat. AM.

Also discussed local authors of teen books programs ( advertise as library event NOT teen center) Work with both school librarians. Possible purchase kids canvas book bags for pre school and older

MOTION: to pay all current bills. ( Mona Laura)

Building/ Grounds report : Someone from Allerdice Co. is coming to evaluate and give estimate for accessible front door, will also check inner front door.

Noah Wells will pave new parking area in Oct. ( $1200.) will ask him to seal and line in spring.

Furnace service is scheduled for 10-2-18

Will schedule fall carpet cleaning. Will check if traffic pattern cleaning is possible.

Discussed cleaning up garden area on south side of building in spring, much has been cut back already. Todd bought humidity gauge for basement archive area. Discussed using small separate room in front area of basement. will ask archivist re that area.

Cheryl will send thank you to Lucy for beautiful summer flower beds.

Grants; no report. Board needs to decide which projects to go forward with and need estimates.

Book sales ; Friends covered July August and Sept. sales. Next sale  10-13. (10-12, Cheryl, 12-2 Phyllis)

Nov.10 ( 10-2 Margy  12-2 Debbie ) 12-8 add kids ornament project (possibly with Patrice)

Ask patrons to call library BEFORE bringing books for sale to avoid unwanted items.

Need work day to better arrange books A-Z ( possible Boy Scouts/Eagle Scout project)

Friends : Jan will attend meeting as liaison on Mon. Americade money earmarked for basement project.

Old Business : Date of 4-11-19 for Annual Dinner @ Holiday Inn with Basket raffle and 50/50.

New Business: Trustee Training SALS program on 10-18 and 10-20 new Trustees asked to attend if possible.

Reception for artist Dolores Martinelli 10-10 with wine (Deb), cheese ( Phyllis)  and fruit ( Cheryl )

\* date changed per D Marinelli to 10-17 from 6-7 \*

Basement project : Archivist visited and basement conditions are OK. Need to buy special boxes to store paper items. Can discard/ sell/give away/toss many items that are archived in other places. We need to sort and have historians sort what they want for their collections. Margy will take school yearbooks and framed photos for Town Historian Room.

Board needs to : sort/clean out archives, check with archivist re front basement room, sell items on E Bay/ put on website. Purchase cotton gloves for handling papers. May need more metal shelves.

New Trustee Books are in library, please take one.

Respectfully submitted,

Cheryl Dybas